

Performance Measures Guidance

| Indicator and Measure | Explanation | Documentation to be Provided by School |
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| <u>Student Attendance</u> Measure 1: Average Daily Attendance Rate | Yearly Target: The Average attendance rate as reported in the MEDMS data system for CRCS will be at or above x% | ADA for each grade level on a yearly basis. |
| <u>Student Enrollment</u> Measure 1: Maintaining student enrollment throughout the year. | Yearly Target: percent off students enrolled on state “count day” who are still enrolled on the last day of school | Report on percent of students enrolled on state “count day” who are still enrolled on last day of school. |
| <u>Student Enrollment</u> Measure 2: Student re-enrollment from one year to the next | Yearly Target: Percent of the student body who are eligible for re-enrollment at the end of one year will indicate their intent to return the following school year. | Enrollment Records Family enrollment data as needed. |
| <u>Student Enrollment</u> Measure 3: Student enrolled continuously for multiple years | Percent of students enrolled continuously for multiple years | Enrollment Records Graph/data table indicating longevity of students enrolled. |
| <u>Financial Performance and Sustainability</u> Measure 1: Budget versus actual revenue and expenditures | School will produce monthly financial reports and evidence reviewed by governing board monthly through agenda item. When monthly financials vary by more than 5%, the variance will be flagged for special governing board consideration to ensure a positive cash flow at the end of each school year. | Quarterly financial reports must be made available to the authorizer. Annual financial audit by a qualified, certified public accountant or public accountant certified by the board of accountancy must be submitted to the Maine State charter School Committee. |
| <u>Governance Board Performance & Stewardship</u> Measure 1: Public accountability – Transparent, responsive, and legally compliant Board operations | Yearly Goal One: Board will meet one time per month at a minimum. Evidence of required bylaws and policies are in place and are regularly reviewed as indicated in minutes. | Agendas and minutes may be posted on the school’s website and/or posted at the school in |

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| | Yearly Goal Two: 100% of Governing Board agendas and minutes are made available to the public. | a public place. |
| <u>Adequacy of Facilities Maintenance in Support of Program</u> Measure 1: Facility meets State standards | Yearly Goal: Facility will meet all applicable state expectations for public schools. | Annual review of maintenance for facility Observation during authorizer visits Facility records, policies, and procedures available on request. Capital Improvement Plan |
| <u>Transportation & Food Service</u> Measure 1: Record of costs and student utilization | | Contract for transportation Record of costs |
| <u>Transportation & Food Service</u> Measure 2: Record of costs and student utilization | Example: Catered lunch that meets federal and state guidelines for food service will not exceed our budgeted amount. | Contract for food service Record of costs and student utilization Survey students and parents annually regarding satisfaction food (quality and cost). |
| <u>School Social and Academic Climate</u> Measure 1: Instances of bullying, harassment, or other abusive practices. | Yearly Goal: School will report the number of behavioral incidents using the state and federal reporting requirements. | Record of reports submitted to state and federal Action plans taken by the school to improve the school climate |
| <u>School Social and Academic Climate</u> Measure 2: Confidential survey of parents, staff, and students. | School will gather and respond to family, student, and staff perceptions of the quality of the school's social and academic climate. Year 1 & 2: Surveys administered to students and distributed to parents Year 3 and each successive year: Each year the school will survey parents/staff/students and from the results identify a specific area to improve and show improvement in those areas. | Results of completed surveys of families. Action plans taken by the school to improve the school climate |
| <u>Parent and Community Engagement</u> | Example: 100% of students will participate in student interest groups | Example: Record of offerings |

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| Measure 1: School selected | | for students and student rosters indicating the percentage of students involved |
| <u>Parent and Community Engagement</u> Measure 2: School Selected | <p>Example: 100% of parents will be sent a weekly newsletter from the office. A hardcopy will be provided upon request if access to email is unavailable.</p> <p>Example: 80% of returned parent surveys will indicate satisfaction with level of parent communication.</p> | <p>Percentage of parents who subscribe to the newsletter/Facebook pages electronically and hard copy.</p> <p>Survey parents</p> |
| <u>Parent and Community Engagement</u> Measure 3: School Selected | <p>Example: Goal is to have all families involved in the school community in ways that are meaningful to parents.</p> <p>Example: 100% of parents will be invited and a minimum of 70% of parents will participate in 1 or more activities throughout the year. (Includes field trip chaperones, student interest group facilitator, volunteering, PTF sponsored events, PTF meetings, classroom and school wide events, board meetings, etc)</p> | <p>A log of parents attending events.</p> <p>List of possible involvement opportunities noted in the school handbooks and on other school publications for parents and students.</p> <p>Students, Parents, and Staff will have the opportunity to add activities for student interest groups or other clubs, etc.</p> |
| <u>Parent and Community Engagement</u> Measure 4: School Selected | <p>Example: Year 1 & 2 target: 100% participation from parents in PLP meetings Year 3 and all successive years target: 100% participation from students and 90% (to increase by 2% each year) participation from parents in PLP meetings and goal setting on PLPs.</p> | <p>Percentage of PLP meetings that have parent attendance via in person, phone, or home visits</p> |